



Barry Blackburn, Training Director

Southwest Washington Electrical JATC

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 www.swjatc.org

Apprenticeship Application Request

To receive an application by mail, return this completed form and \$50.00 application fee to the JATC. Applications are also taken in-person between the operating hours of 8 am to 4:30 pm. Monday through Friday. **Closed 12-1 for lunch.** Closed all major holidays.

Name:	
Mailing Address:	
City, State & Zip:	
Phone Number:	
E-Mail:	
Driver's License # & Expiration:	

Which program are you applying for:

<input type="checkbox"/>	Inside Wireman (4 Year Program) (\$50.00 app fee)
<input type="checkbox"/>	Low Voltage (3 Year Program) (\$50.00 app fee)
<input type="checkbox"/>	Residential Wireman (2 Year Program) (No app fee)

Place a check by the program's name. Only apply for **ONE** program.

Have you completed or are you currently completing a two-year degree in the construction field at a Washington accredited trade school (Bates, Clover Park Tech)? **Yes No**

Do you have prior electrical experience & your hours are on file with L&I? **Yes No**

Have you previously applied with the JATC within the last five years? **Yes No**

Have you been Honorably discharged from the Military within the last 5 years? **Yes No**

Do you receive public assistance (food, medical, unemployment)? **Yes No**

If Yes to any of the above questions Documentation is Required

Application fee is \$50.00 (Inside & Low Voltage Only) that can be paid by cash, check, money order or if applying in person by debit/credit card. If paying by check please make it out to SW WA Electrical JATC. If you receive public assistance the application fee will be waived but documentation is required. Residential does not have an application fee.

If your check is returned by your banking institution, your application will be withheld from further processing until full payments is properly made. Including reimbursement for any returned check charges.

The recruitment, selection, employment & training of apprentices during their apprenticeship, shall be without discrimination because of race, color, religion, national origin, sex, or age.

Turn Over for Back Side Information & Signature

For JATC Use Only:	Application #:	Date Received:	Payment Method:
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Information Needed to Complete the Application Process

As an applicant for the apprenticeship program, I understand that it is my responsibility to provide all the following information. I further acknowledge that I must submit all required information to the JATC within the time frame provided below. Therefore, I am responsible to see that all documents are received by the JATC.

When First Applying:

Completed Apprenticeship Application Request Form

DD214 if you have been Honorably discharged from the Military within the last 5 years.

If you are still active duty in the military you will need a memo from your current commanding officer stating your name, estimated departure date & under what conditions (Honorable, General).

Veteran's Honorably discharged from the Military within the last 5 years receive the below accommodations:

- Waiver of application fee
- Must still take aptitude test but is used for counseling purposes only.
- Guaranteed an interview.

After submitting Apprenticeship Application Request form:

You will have **10 days** to return the actual application to the JATC.

You will have **60 days** to return the required documents to complete the application.

- Provide documentation of being a high school graduate or have a GED (with score sheet) or having a two-year Associate Degree or higher.
- Provide an **OFFICIAL** transcript from high school and post high school education and training. All GED records must be submitted if applicable.
- Proved evidence of successful completion of one full year of high school algebra with a C or better, or one post high school algebra course with a passing grade – if not already provided on **Official** High School transcripts submitted.
- If you have prior electrical experience & your hours are on file with L&I a "print screen of hours" from L&I will need to be provided.

PLEASE NOTE

To qualify for an oral interview, an applicant must obtain a score of "5" or higher (Inside), "4" or higher (Low Voltage), using the electrical trade's aptitude test developed and validated by the American Institutes for Research. Residential applicants do not take the aptitude test.

Applicants are not scheduled for the above mentioned aptitude test until all required documents have been submitted to the JATC. Completed application, submitted official documentation showing proof of graduation and meeting the algebra requirement.

Applicants who qualify for an oral interview are interviewed in the order in which they complete the application process.

Apprenticeship Program Participation

As an apprentice in this apprenticeship and training program you may be required to report for on-the-job training assignments anywhere within the employment jurisdiction of the JATC. The geographic jurisdiction, by county, of this JATC is as follows:

In the State of Washington, the Counties of: Pierce, Thurston, Lewis, Grays Harbor, Mason & Pacific.

I hereby request an application packet to apply for the Apprenticeship with the SW WA Electrical JATC. I understand & accept full responsibility for completing the application upon receipt and returning it to the JATC along with all other required documentation within my allotted time frame. I understand that it is my responsibility to keep the JATC notified of my current mailing address & contact information.

Signature: _____

Date: _____